

## Arlington Cultural Council Minutes

Monday, August 11, 2014

Arlington Sr. Center, 7:30 pm

Present: Karin Blum, Wendy Glaas, Maggie Husak, Margaret Moore, Frank Tadley, Scott Samenfeld, Elisabeth Taylor

Absent: Eliza Burden, Joe Burns

Called to order 7:36pm

### **ITEM 1 Approval of July minutes**

Four changes made from Karin via email; Jeff added note from last meeting that Joe has resigned from the town day planning committee.

### **ITEM 2 Grant Cycle Business**

- Wendy will finalize these and put them in Dropbox.
- The committee unanimously voted to change the grantee presentation dates back to November 5 & 6 so that we can use the hearing room at Town Hall.
- Scott will review/edit Sample Grant application and update website with 2015 guidelines by 8/20.
- Elisabeth, Frank and Jeff will staff the September 22 info session. Frank will get projector from Senior Association to use. Margaret will update the PPT presentation in Dropbox and notify Council when completed. Include reminders about final report.
- Elisabeth will work on publicity for grant cycle, including press release with grant allocation amount and application deadline. She will attempt to get participation from State Legislators

### **ITEM 3 Town Day Planning**

- The committee has worked on layout for the Town Day booth.
- Council members are requested to sign up for shift and supplies in Dropbox. Committee will check sign up sheets this week and send reminders if necessary.
- Liaisons should contact grantees to see if there are materials they'd like to share at the booth (30 copies). Margaret will put copy of the Waldo Park final report in Dropbox/Town Day folder for printing and use at both Town Day and the September info session.
- Jeff is working on editing the trifold ACC brochure.

### **ITEM 4 RFPs**

There were no RFPs in the box at Town Hall.

### **ITEM 5 Report on Outstanding Grants**

- **2014-01 Stop Requested** – Friday December 12 is the new proposed date. She will donate tickets to raffle at Town Day.
- **2014-05 Kevin Duffy** – Dedication on Saturday, September 6. The Council voted to approve new ownership plan of the sculpture (per agreement with Parks & Rec, Kevin owns the sculpture and loans it to the town/park for 2 years; then it will be re-evaluated)
- **2014-06 APA Transformer Box** – Artists are still working, Elisabeth will check in with them.
- **2014-09 – Eulipia Jazz** – Still has a third concert to plan, potentially using Jazz poetry.
- **2014-10 – TedX** – they will meet tomorrow morning, draft application is finished. They may need to ask for an extension.
- **2014-13 – Delvena Theater** – submitted RFP, but not final project report.
- **2014-14 – ATED** – Has not submitted, Maggie will follow up.
- **2014-15 – True Story Theater** – September 23, 12:30-1:30 workshop for COA. Wendy will check in on the September 9 date that Frank knows about.
- **2014-16 – ACT** – Still working on paperwork. Karin will follow up if she doesn't hear by end of September.
- **2014-19 – Arlington Writes, Kendall Dudley** – is receiving submissions. Website is work in progress.
- **2014-21 – Marc Gurton** – submitted.
- **2014-24 – Luminarium Dance** – Date set for September 6.

#### **ITEM 6 Roles and Recruitment**

- Still need new Corresponding Secretary.
- Elisabeth will send out a vacancy notice on the Arlington list, Margaret can post to the parents list.

#### **ITEM 7 Update on ACAC collaboration**

- Karin checked in with Stephanie Marlin-Curiel re: town funding. Adam Chapdelaine proposed that we propose a project for Town Meeting to fund. Looking to set up a September meeting to brainstorm.

#### **ITEM 8 Publicity updates**

- Elisabeth will do town website edits and check with Fran Reidy about the vacancy page for town committee seats.
- Eliza is going back to managing FB.

#### **ITEM 9 New Business**

- Jeff reminded the Council that Elisabeth should be in charge of website changes, since it falls under publicity.
- Maggie gave updates from the MCC re: treasurer role. We can pay artists directly as "third party vendors." Also a reminder that for-profit entities cannot apply for grant monies.

#### Upcoming Events

| Saturday Sept 6, Night at the Tower, Arlington Water Tower

Monday, September 8, 7:30-9pm, ACC Meeting, **Jefferson Cutter House Gallery (NOTE different location)**

Saturday, September 13 – Town Day

Monday, September 22 – 7-8:30, Grant info session, **Senior Center Main Room**

Monday, October 20 – 7:30-9pm, Council Meeting, **Senior Center Art Room (NOTE different location)**

November 5 & 6, 7-8:30pm – Grant presentations, **Town Hall Hearing Room**

November 23 9am-1pm – Grant deliberations, **Jefferson Cutter House Gallery**

#### Dates to Remember

September 2 – grant applications available

October 15 – grant application deadline